

Quy Nhon, April 30, 2023

Cover letter for Sponsorship

Dear Sir/Madam,

First of all, we would like to send our best wishes to you and your company. Wishing you and your company a lot of success!

With strong support from Rencontres du Vietnam and International Centre for Interdisciplinary Science and Education (ICISE), Nong Lam University Ho Chi Minh City, Research Center of Infectious Diseases – International University, Vietnam National University-HCMC, and International Centre for Genetic Engineering and Biotechnology (ICGEB) organize the second Rencontres de Quy Nhon: International Workshop on Molecular Diagnostics in Microbiology and Diseases (MDMD2023) held on December 11-14, 2023 at ICISE, Quy Nhon City, Binh Dinh province, Vietnam. For more information of the conference, please access the following link: <https://www.icisequynhon.com/conferences/2023/2nd-MDMD/index.html>

This is the second MDMD organized in person in Vietnam. We do expect to have more than 200 attendees and guests come to our workshop, where we offered research scientists and graduate students who are working in the field of molecular diagnostics in microbiology and diseases in human, animals and plants to join the conference and present their research work. This conference event will be used to further stimulate these research programs by inviting a range of experts from both Vietnam and abroad to give structured talks on molecular diagnostic topics.

This time, we're expecting over 200 people in Vietnam and worldwide to attend, and we're so excited to have your company as a special partner of our conference this year. It is because we can offer your company an opportunity to promote and sell company's products to many potential customers working in the field of diagnostics.

But events like this can be expensive, and to make sure our operations run smoothly and our guests receive the best experience possible, we need your help. With venue rental, catering, permits, licensing, parking, foods, hotel, and transportation, a sponsorship from your organization will bring us closer to having the perfect event. If you choose to sponsor our event, please see sponsorship packages at attached file

For general information, please contact with:

1. **Assoc.Prof, Dr. Nguyen Bao Quoc**
E-mail:mdmd.icise@gmail.com Cell: +84 932082205
2. **Dr. Tran Thanh Son** (host - ICISE)
Email: tranthanhson227@gmail.com Cell: +84 983024608

For procedure and contract of sponsorship, please contact with:

1. **Ms. Tran Pham Quynh Nhu** (ICISE)
Email: Quynhnhuqn89@gmail.com Cell: + 84-0983 809 802

On behalf of the organizing committee of MDMD2023, we would like sincerely thank for your attention and participation in the sponsorship of our conference

Representative of ICISE

Representative of Organizing committee



Vice Director of ICISE
Dr. Tran Thanh Son



Chairman
Assoc.Prof.Dr. Nguyen Bao Quoc

APPENDIX
Sponsorship packages for MDMD2023

Sponsor level (million VND)	Diamond	Gold	Silver	Bronze
	> 40	>30 - 40	> 20-30	>10-20
Name of sponsor company is officially introduced at the opening and closing ceremonies	Yes	Yes	Yes	Yes
Company logo	Company logo is printed in large size at - Website of the conference - Backdrop at Main Hall - Banner at parallel sessions - Proceedings of the conference	Company logo is printed in medium size at - Website of the conference - Backdrop at Main Hall - Banner at parallel sessions - Proceedings of the conference	Company logo is printed in small size at - Website of the conference - Backdrop at Main Hall - Banner at parallel sessions - Proceedings of the conference	Company logo is printed in small size at - Website of the conference - Backdrop at Main Hall - Banner at parallel sessions - Proceedings of the conference
Advertising pages in proceeding of MDMD2023	- Maximum 4 advertising pages of company and product introduction	- Maximum 3 advertising pages of company and product introduction	- Maximum 2 advertising pages of company and product introduction	- Maximum 1 advertising page of company and product introduction
Poster (Poster prepared by company/business)	- 04 posters include: + 01 poster near Main Hall + 03 posters at parallel sessions	- 03 posters include: + 01 poster near Main Hall + 02 posters at parallel sessions	- 02 posters include: + 01 poster near Main Hall + 01 poster at parallel sessions	- 01 poster near Main Hall
Display table	01 table	01 table	01 table	01 table
Invitation letter	04 invitation letters	03 invitation letters	02 invitation letters	01 invitation letter
Presentation at plenary session	15 minutes	10 minutes	Not applicable	Not applicable

Other ways of sponsorship

➤ ***You can sponsor the conference with equivalent value in many ways:***

1. Sponsoring printing symposium proceeding/USB.
2. Sponsoring gala dinner or lunch/dinner or coffee breaks for delegates.
3. Sponsoring bags, notebooks, pens, ribbons and name tags with logos of the symposium.
4. The logos of sponsors are printed on a large banner in the main hall of symposium with the

size and position suitable for the level of sponsorship

All sponsors of the workshop will need to submit product brochure and scientific report to the Conference Organizing Committee before **November 30, 2023**. All sponsors must prepare their own exhibited products and posters. The list of each company's members joining in the symposium should be provided soon for making their invitation letters and other arrangements. If the specified number of delegates is exceeded, registration fee (accompanying person) will be required.

For all sponsorship donations, please make transactions via bank account:

US dollars for foreign companies

(Please add \$20 US for bank fees)

RENCONTRES DU VIETNAM

CM BURES SUR YVETTE

4 Place de la Poste

91440 BURES SUR YVETTE

France

Bank no.: 10278 Branch no.: 06009

Account Number: 00020416302

Key: 41

IBAN: FR76 10278 0600 9000 2041 6302 41

Swift Code: CMCIFR2A

Vietnamese Dong (VND) for Vietnamese companies

Account name: Rencontres du Vietnam

Bank Name: Joint Stock Commercial Bank for Foreign Trade of Vietnam (Vietcombank)

Bank Address: 66C Le Duan street, Ly Thuong Kiet ward, Quy Nhon city, Binh Dinh province

Account number: 00 51 000 521 912

Bank code: 52203001

Swift code: BFTV VNVX005

CIF: 9539606